



Yew Tree Community School

Alcester Street, Chadderton, Oldham, OL9 8LD.

Tel: 0161 284 5464 Tel: 0161 284 5465

Text to report absences: **07786 202399**

Voice message report absences : 0844 2393524

Email: info@yewtree.oldham.sch.uk

Web: www.yewtree.oldham.sch.uk



Executive Headteacher – Mrs. M. R. Buckley

Head of School – Mr. R. Bhatti

Dear Parents/Carers,

The governors and I have been thinking for some time about how to keep the children and staff safe if we need to "lock down" the building.

We have had a new sounder fitted that sounds very different from the fire alarm and we will be having a practice, tomorrow or Friday.

Before we practice we will be telling the children why in the least scary way possible eg a dangerous dog near school, a risk of air pollution.

If we have to lock down we will let you know by text. We will ask you not to phone because we will need to use the phone system. We will keep you updated by text. No-one will be allowed in or out.

The day after you will get a letter explaining what happened unless it was only a practice.

If you want to read the full policy you will find it on the web-site once it has been ratified by governors in the middle of October and the draft is on the back of this letter for your information.

Yours sincerely

Martine Buckley

EXECUTIVE HEADTEACHER

National Support School
designated by



National College for
Teaching & Leadership

